

## Acceptable Use Policy for Online Services and BYOD Devices

The school's ICT resources are provided to supply curriculum related information and services. Therefore, to be granted access and by utilising these resources students agree to use BYOD devices, the school network, and the internet in an appropriate manner.

Therefore, students at Roleystone Community College must:

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<ul style="list-style-type: none"> <li>Use of school infrastructure, AI Usage Policy and online services, should be used ethically and effectively to support their learning and educational research. No games (either online or off), unless part of the curriculum. Wifi-bans and device-bans will take effect if students do not comply</li> </ul>		
<ul style="list-style-type: none"> <li>Follow teacher instruction when accessing devices and online services</li> </ul>		
<ul style="list-style-type: none"> <li>Be responsible for all activity on their devices and online services account</li> </ul>		
<ul style="list-style-type: none"> <li>Be responsible for their own device – charge, safety and care</li> </ul>		
<ul style="list-style-type: none"> <li>Report any device issues to staff. This includes arrangements made for repairs</li> </ul>		
<ul style="list-style-type: none"> <li>Use OneDrive to store schoolwork and assessments and make regular backups of these as to not lose any information or data</li> </ul>		
<ul style="list-style-type: none"> <li>Check with their teachers <b>before</b> sharing images or information about themselves, the college, or other students when using online services</li> </ul>		
<ul style="list-style-type: none"> <li>Keep their passwords (both for their devices and online accounts) private – do not share these with other students</li> </ul>		
<ul style="list-style-type: none"> <li>Do not let others log on to, or use, their personal online account or device</li> </ul>		
<ul style="list-style-type: none"> <li>Tell a teacher if they suspect another person of using their account or device</li> </ul>		
<ul style="list-style-type: none"> <li>Understand that the school, and the Department of Education WA, can monitor activities on their <b>online services</b> accounts and activity whilst accessing school Wi-Fi networks. RCC cannot monitor offsite <b>device</b> usage</li> </ul>		
<ul style="list-style-type: none"> <li>Report to their teacher, or an Associate Principal, any information that they believe is inappropriate</li> </ul>		
<ul style="list-style-type: none"> <li>Report to their teacher, or an Associate Principal, any information that makes them feel uncomfortable – this can include violent, racist, sexist, discriminatory or adult content that is offensive, intimidating, or that encourages dangerous or illegal activity</li> </ul>		
<ul style="list-style-type: none"> <li>Not use the College or Department of Education WA online services for personal gain or illegal activity – such as non-education approved gaming, illegal music or film sharing</li> </ul>		
<ul style="list-style-type: none"> <li>Not bully, offend or intimidate others</li> </ul>		
<ul style="list-style-type: none"> <li>Not send inappropriate materials including software that might damage computers, data or networks</li> </ul>		
<ul style="list-style-type: none"> <li>Acknowledge creators or authors of materials and sources used in online research for schoolwork – appropriate referencing is a necessary. AI usage needs to comply with the school Assessment Policy and teacher instruction or directive. Work generated by AI tools should not be misrepresented as your own work</li> </ul>		
<ul style="list-style-type: none"> <li>Respect copyright and seek permission from owners, where possible, to use any materials in their schoolwork, before reusing it in an education, employment or competition portfolio</li> </ul>		
<ul style="list-style-type: none"> <li>Use appropriate language in all internet communications such as forums, Connect discussions, and emails</li> </ul>		
<ul style="list-style-type: none"> <li>Not try to access internet sites or services that have been banned and/or blocked by the College or the Department of Education WA</li> </ul>		
<ul style="list-style-type: none"> <li>Not damage, disable or rearrange the computers, computer systems or computer networks</li> </ul>		
<ul style="list-style-type: none"> <li>Understand that they will be held responsible for their actions while utilising online services and for any breaches caused by allowing others to access their device or online services account</li> </ul>		
<ul style="list-style-type: none"> <li>Accept that inappropriate use of online services may result in disciplinary action, determined by the Principal in-line with the Department of Education WA Behaviour Management in Schools policy; and that they will be held liable for any offences committed.</li> </ul>		
Student Name:		Date:
Parent Sign:		//