



## ROLEYSTONE COMMUNITY COLLEGE

### ELECTRONIC DEVICE POLICY (INCLUDING MOBILE PHONES)

#### Definitions

An electronic device is any communication device such as mobile phones, smart watches, pagers or any other associated devices as and when they are developed.

A separate policy related to the use of BYOD (Bring Your Own Device) covers the use of these devices whilst at school.

#### Overview

As per Department of Education policy, electronic devices are not able to be used from the time students enter school grounds to the time they leave school grounds.

Primary students are required to present their electronic devices to college administration each day and collect at the end of each day. Note that primary students can keep smart watches with them however they should be disabled or set to airplane mode during school hours. They cannot be used for any purpose other than telling the time.

Secondary Students are able to retain their electronic device under a “not seen, not heard” philosophy.

#### Actions

Students found to have their electronic devices in their possession that are seen or heard will have their device confiscated by their teacher.

The phone can then be collected at the end of the day from college administration.

A third or subsequent offence will require the phone being collected from college administration by a parent.

Students that continue to breach this rule may at the discretion of the principal be suspended from school. The length of suspension will be at the discretion of the Principal.

#### Inappropriate Use of Electronic devices

As per instruction from the Director General, any student found to be involved in recording, distributing or uploading inappropriate images or videos of students, staff or parents on school premises will be suspended immediately. The length of suspension will be at the discretion of the Principal.

#### Required Action to be taken with Students Fighting or Publishing Videos of Fighting

It is a breach of school discipline when it is established through an investigation into an incident that a student started a fight, made physical contact with the intention to harm another student or videoed a fight in the grounds of the school or off-site where there is a reasonable nexus between the incident and the school.

The student identified is to be suspended for a period of time consistent with Regulation 43 of the School Education Regulations 2000.

The principal of the school is to determine if the incident is a breach of school discipline (maximum 5 day suspension period) or a serious breach of school discipline (maximum 10 day suspension period).

#### Other Relevant Policies

- Behaviour Management Policy
- Weapons in Schools Policy
- Good Standing Policy
- Intentional Contact With a Staff Member Policy
- Bullying Policy